The Nancy W. Darden Child Development Center (NDCDC) at ECU is committed to helping ECU faculty, researchers, and students conduct research. As a high-quality child development center we envision numerous opportunities to conduct research. Nevertheless, in the interest of our young children, their families, and staff, and in accordance with ethical research standards, we have developed a research protocol that is applicable for any ECU faculty member, researcher, or student who wants to conduct research within the center.

1. You must submit a completed and signed NDCDC cover application and pre-proposal draft to the NDCDC Research Committee prior to beginning any research study.
2. Complete applications will be reviewed by the NDCDC Research Committee, which consists of faculty in the Department of Human Development & Family Science and the NDCDC Director.
3. Applicants will be notified via email approximately 2-4 weeks after their complete application is received.
4. Studies that do not follow the research protocol will not be reviewed or considered.

Applicants must be aware of the following:
- Teachers, parents, and children provide voluntary consent to participate in the study and may withdraw at any time for any reason without penalty. The NDCDC is not responsible for participants who opt out of study participation.
- Researcher must stay in constant communication with NDCDC director regarding timeline of completion and days and times of NDCDC visits.

A research study will be permitted to begin when the applicant has received (1) written approval from the NDCDC Research Committee and (2) IRB approval from ECU.

We welcome ECU faculty to conduct research in the Nancy W. Darden Child Development Center. If you have any questions regarding the NDCDC, please feel free to contact the Director, Ms. Melissa Nolan at nolanm14@ecu.edu or 252-328-6926. If you have any questions regarding the research protocol, please feel free to contact Dr. Archana Hegde, Chair of the NDCDC Research Committee, at hegedea@ecu.edu or 252-328-5712.
**Pre-Proposal Draft (Submitted and Reviewed by the CDC Research Committee)**

- Researcher(s) will receive a decision letter indicating acceptance or denial of proposal from Committee

**IF PROPOSAL IS DENIED**

- Researcher(s) will receive feedback from CDC Committee and may request a meeting for additional feedback

**IF PROPOSAL IS APPROVED**

- Researcher(s) will create an IRB proposal, providing the Committee with a complete copy of the IRB proposal and Consent Forms prior to final submission

**If IRB proposal is approved, a full copy of the approved IRB needs to be provided to the Committee**

**After receiving approval from the Committee, the researcher(s) will submit final IRB proposal**
ECU
College of Health and Human Performance
Nancy W. Darden Child Development Center Research Committee

Application Cover Page

1. Applicant Name: ____________________________________________________________

2. Department: ____________________________

3. College: ________________________________________________________________

4. ECU Status:
   □ Faculty
   □ Researcher
   □ Graduate student
   □ Undergraduate student

5. If you are a student, is this research in conjunction with a course requirement? □ Yes □ No
   If yes, please state the course number and title: ________________________________

   Is this course related to a thesis or dissertation? □ Yes □ No

6. E-mail address: ____________________________________________________________

7. Proposal Title: ____________________________________________________________

8. Proposed Start & End Dates: ______________________________________________

9. Please provide a brief summary of your proposed research (the summary submitted to IRB will suffice).

10. Type of data collection (check all that apply):
    □ Observation
    □ Interview
    □ Survey
    □ Other: ____________________________
11. Who will be the participants in your research? Please check all that apply and provide estimated numbers for each category.

☐ Teachers: _______
☐ Children and age: _______
☐ Families: _______
☐ CDC Administration: _______

12. Will you be using an intervention as part of your research?  ☐ Yes  ☐ No

If yes, please describe the intervention:

13. Is your research a pilot study?  ☐ Yes  ☐ No

14. Is your research a new study?  ☐ Yes  ☐ No

15. Is your research a recurrent study?  ☐ Yes  ☐ No

16. In a few lines, explain how participating in this study benefits the CDC?

17. In a few lines, explain what challenges you foresee for the CDC and/or the participants involved in the study?

18. Do you have any funding to support your proposed research?  ☐ Yes  ☐ No

If yes, indicate the source: _______________________

I understand and accept the following term and conditions of the NDCDC Research Committee Guidelines:

a. I must submit a final report documenting and explaining the study results, including copies of any publications and presentations within 30-90 days of completing my research.

b. Any publication, presentation, performance, or exhibit of any work resulting from research conducted in the NDCDC must include an acknowledgment of the NDCDC’s assistance.

c. Approval of project is contingent upon receiving final approval from the ECU IRB.
d. Study findings will be shared with the NDCDC administration, staff, and families via either (a) a presentation/workshop or (b) handouts.

________________________________________               __________
Printed Name & Signature of Faculty                     Date

Required for students only: The faculty member who will oversee this research must sign the application:

________________________________________               __________
Signature of Applicant (PI)                             Date

For NDCDC Use Only

Decision: □ Accepted  □ Revisions Requested  □ Rejected
Decision Date: __________
Date Revisions Received (if applicable): __________
Date Final Report Received: __________