1. Review the online information provided at http://www.ecu.edu/cs-hhp/hi/ehst/graduatecurriculum.cfm. Contact the MSEH Graduate Program Director, Dr. Stephanie Richards (richardss@ecu.edu; 252-328-2526) if you have any questions. MSEH Program catalog copy available at http://catalog.ecu.edu/preview_program.php?catoid=6&poid=1300&returnto=380.

2. Submit a complete application to the ECU Graduate School at http://www.ecu.edu/gradschool/. Applications can be completed online by clicking on “Online Applications”. If you are first time account user, you will need to click on “First time user account creation” near the bottom of this page. All required application materials (including reference letters) must be submitted to the ECU Graduate School, and not to the MSEH Program Director.

3. There are two options within the MSEH Program: (1) the Research Option, in which the student completes a Thesis, which is evaluated by the student’s Thesis Committee and the ECU Graduate School, and (2) the Applied Option, in which the student typically completes a Professional Paper, which is evaluated by the student’s Professional Paper Committee only. Research Option students are eligible to be considered for paid Graduate Assistantships, typically aiding MSEH faculty with grants or other projects. Up to 15 hours of coursework in the Research Option may be completed online. The remaining coursework should be completed in more traditional face-to-face classrooms. The Applied Option may be completed entirely online, but is limited to students with certifications and/or work experience in the field of environmental health.

4. Once complete applications are submitted, the ECU Graduate School will review applications to determine if applicants meet minimum admission requirements. For the MSEH Program, these are a minimum undergraduate/postgraduate Grade Point Average (GPA) of 2.7 and an average (quantitative and verbal) Graduate Record Exam (GRE) or GMAT score at or above the 30th percentile.

5. Students who do not have a minimum 2.7 GPA and/or minimum average 30th percentile GRE score can be considered for “conditional admission”, with the condition usually being a “B” (3.0 GPA) or above average during the first year of the MSEH Program. MSEH Program faculty may request conditional admission, but the ECU Graduate School makes the final decision.

6. Applicants with less than 30 undergraduate semester hours (s.h.) in the basic sciences (biology, chemistry, physics, geology, etc.) may be admitted with the permission of the MSEH faculty, but will likely be required to take additional science based coursework (up to 30 s.h.).

7. If students wish to check on the status of their applications, they can contact the ECU Graduate School and will be directed to the person responsible for their portion of the alphabet (allocated by first letter of last name).

8. MSEH Graduate Faculty members review each student’s application and make a final decision concerning admittance. The ECU Graduate School is informed of the decision by the MSEH Program Director. Currently, most students meeting minimum ECU Grad. School requirements are granted admission to the MSEH Program.

9. MSEH faculty can request waiving the GRE for students with significant experience (e.g., 5-10 years) in the field of environmental health or a closely related discipline (following earning a bachelor’s degree), but, as with conditional admission, the final decision is made by the ECU Graduate School.

10. Students not conditionally admitted may apply for “non-degree” status with the Graduate School. Non-degree students may complete up to 9 hours of coursework that may then count towards completion of the MSEH degree if/when they are conditionally admitted and/or meet the minimum requirements.

11. Once admitted, students will be provided a Banner ID number and student e-mail address and may contact their academic (curriculum) advisor and register online for classes as recommended or preferred (see matriculation process guidance document).

12. Students dropping below a “B” (3.0 GPA) average are placed on probation and have one semester to bring their grades up to a B average. If they do not, they are dismissed from the MSEH Program and must wait at least one year before applying for readmission.