Present: Dr. Barbara Marson, Dr. Beth Strecker, Dr. Lou Sua, Carolyn Schulman (student representative)

Marson called the meeting to order. The minutes of October 3, 2016 were approved with no corrections.

The committee discussed the archival track and how to put together a plan of study that could be posted on the program website. Yontz asked about the numbers of students interested in this track. Sua stated that we don’t have definite numbers, but approximately 6 students are already in the program with this goal. Marson said that her two sections of 6010 include students with archival interests. It was agreed that we need to obtain a better estimate of the number of students.

The following wording proposed by Yontz was reviewed as a possible program of study for the archival track:

Take the Academic Concentration

• for one of their two electives, take our Archives course;
• for the other of their electives, take one from a recommended list that includes our Genealogy course and a public history course from a history department somewhere;
• seek an internship placement in an archives.

It was agreed that students need to work closely with their advisors. The question was raised regarding the frequency of our archives course, whether it should be offered annually or biennially. This question led to a discussion of the anticipated numbers of students that might be in this track. The frequency of offering would depend on numbers. The committee voted to bring the proposed plan of study above before the MLS faculty for approval and to further discuss frequency at a program meeting.

The next item on the agenda, LIBS 6018 and its place in the tier structure. All three instructors who have taught this course had stated that students should take LIBS 6014 and LIBS 6026 prior to LIBS 6018. The committee decided that since our curriculum package hasn’t yet made its way through the approval process yet, that the current tier structure should remain at the beginning of Tier 3. Close advising must be done. Marson suggested that a general reminder about when to take this course be sent via the Current Student listserv.

The student services certificate that was suggested by a student and brought to the committee by Yontz was discussed. Marson and Sua stated that they did not see how this certificate fits within the needs of academic librarians and that they doubted its marketability. Yontz agreed to investigate this further and report at the next meeting.

Strecker asked about whether we had a list of lead instructors in each course. Sua reminded the committee that this had been included in the program’s ALA accreditation report and needs to be update. The committee will bring this before the faculty at the next program meeting.

The meeting adjourned at approximately 6:00 PM.

Respectfully submitted, Barbara Marson