The meeting was called to order by Dotson.

The minutes of the April 6, 2016 meeting, taken by Marson, were approved with corrections.

Harer distributed a handout titled *Admissions Registered, Fall Term COE Comparison*. The chart showed that LIBS represented 42% of COE Graduate Programs. 64.9% of all COE Graduate Programs are from three programs in IDP.

The members of the Search Committee for a tenure-track LIBS professor to be hired for Fall 2018 are Yontz, Chair; J. Harer; and A. Jones from LIBS, and Eleanor Cook from Joyner Library. The committee will be working with Adrienne Dunning from COE. The Vacancy Announcement Draft dated July 19, 2016 was approved.

There was discussion that LIBS 6018 needs to be taught every semester and not in the summer. Students are well-advised to take no more than two courses in their first semester. With regard to students with Incompletes from a prior semester, they should take only one course and finish up the work to remove the Incomplete.

Dotson distributed copies of the minutes of the MLS Curriculum Workshop held April 30, 2016, 10:00 a.m.-3:00 p.m. in Sheppard Memorial Library, Meeting Room B. The minutes were approved with minor editorial changes. She distributed also the LIBS Curriculum Committee minutes for July 15, 2016, 11:00 a.m. The committee members were Dotson, Marson, Sua, Yontz, and Harer. Dotson acknowledged the annual Summer Forum was offered with excellent student attendance.

Yontz distributed a draft memorandum to the Graduate Curriculum Committee for the University from Dr. Scott Glass, IDP Chair, with copies to Dr. Mott, and Dr. Dotson. The subject of the memorandum was MLS curricular changes in response to the ALA Committee on Accreditation and their *Standards for Accreditation of Master’s Programs in Library and Information Studies*.

Yontz presented wording to maintain two options within the Academic Libraries concentration. There was a motion, seconded, to accept the Community College option including LIBS 6810, LIBS 6852, LIBS 6993, ADED 6240, ADED 6450, ADED 6453. Students who wish to follow this option must apply officially.

Sua made a motion that the MLS Program set the deadline for accepting application to July 1 with July 15 being the final date to accept applications. The motion was approved unanimously.
Harer announced a new publication titled *Library Science Student Handbook* which will be available to anyone interested in the MLS Program.

This fall the program is offering five sections of LIBS 6010, one of which will be taught by Associate Professor Emeritus Dr. Gail Munde. Six adjunct faculty have been hired to cover nine courses this fall. A discussion of course rotation followed.


Dotson presented a list of IDP, COE, and University committee assignments:

A. A. Jones: IDP Personnel, Tenure, and Promotions Committees, Chair, University Academic Libraries Committee.
B. Marson: IDP Assessment Coordinator.
C. Sua: COE Library Committee
D. Yontz: COE Code Committee, University Student Scholarships Committee, and University Grievance Board; COE CTE
E. Harer: University Appeals and Hearings Committee
F. Stecker: COE Curriculum Committee

MLS Program committees:
A. Admissions: Dotson, Harer, Strecker, A. Jones
B. ALA Student Chapter: J. Jones
C. Scholarships & Awards: Yontz, A. Jones, Dotson
D. Assessment Coordinator: Marson
E. Curriculum: Yontz, Sua, Marson, Dotson (ex officio), Strecker
F. Social: Sua
G. Webpage & Social Media Contact & Coordinator: Marson
H. *Beta Phi Mu*: Yontz, Harer, A. Jones
I. Policy for Part-time faculty: J. Jones
J. Taskstream: Marson

Marson will update access to faculty meeting minutes and syllabi on the Program Website.

Dotson announced that MLS faculty meetings will be held on the first Wednesday of each month, 10:00-11:30, beginning September 7, 2016. IDP faculty meetings will be held in the afternoons of the first Wednesdays.

Respectfully submitted,
A. Jones