Dotson called the meeting to order.

The minutes of the November 2, 2016 meeting, taken by Strecker, were approved.

Dotson shared report updates from the ALA and ALISE Statistical Report. The ALA Trend Summary will send feedback in April. The Critical Justification for Tenure-Track Faculty has been sent to the Dean.

Sua shared that spring enrollment numbers are low. The program has 38 potential candidates, but the new process is slow and applicants are missing paperwork. The suggestion was made to give an extension to the deadline so that they can take courses in the spring 2017 semester.

Yontz distributed a handout on the revised course numbers and pre-requisites for the school library science track courses. The group decided a sequence of courses and it was agreed that we make a commitment to the rotation. She will email an outline of the rotation. Sua mentioned that non-degree students who begin the program in the summer do not take LIBS 6010, which will automatically take students out of the sequence. It was suggested that these student take an elective and that the Curriculum Committee make an elective course recommendation.

Marson provided an Archives Specialty handout. After surveying the current students, the interest level is low. At this time we cannot guarantee this path and students should take the Academic Library Concentration and take electives such as: Archival management, Genealogy, and Local History. It was also recommended that students complete their internship course in an archival setting. The group agreed to create “help sheets” titled “Pirate Paths” that will be posted on the MLS webpage. This would also address the ALA standards, as well as help students meet individual goals. J. Jones recommended that we incorporate assignments, which are geared toward archival assignments.

Dotson explained the Interdisciplinary Study Abroad Proposal for 2017. The course is titled Family-School-Community Partnerships in a Global Context and students will travel to Lisbon, Portugal for 1 week of the summer course. This course will be offered as an elective and the goal is to have 10 students from each the following program areas: Counselor Education, Education Leadership, and Library Science. It is also opened to alumni for CEUs. We are hoping to have students register, but the financial cost could be an issue. The cost is $2750.00 plus travel. J. Jones recommended seeking organizations such as International Federation of Library Associations (IFLA) for assistance.
Sua has reserved the Green room for the Fall Graduation Reception. The reception will be Friday, December 16 from 11:30 am to 1:00 pm. Sua will remind the IDP staff to RSVP if planning to attend. Food has been ordered for 40 people and it will be modified as participants continue to RSVP.

Harer has agreed to be a Marshall at graduation.

Harer gave an update on the faculty search. They have called references on 9 applicants and will narrow the list to 3 or 4.

Harer mentioned that the Advisory Board will meet in the spring at Joyner Library. It was suggested to allow the same members to continue to serve. Harer will send an Alumni Survey via the listserv. Once the survey is complete the results will be posted on the MLS webpage.

Dotson announced that the scholarship application dates are November 1, 2016 through January 17, 2017.

Marson gave an update on the webpage. The webpage has not been fully updated with current information and links. Marson has sent syllabi and spring course schedules to be uploaded and will continue to create tickets for additional items.

Dotson shared that she received a letter stating that the NCSLEDS grant was ineligible because the scope was not national or international. The grant will be revised and resubmitted in January. It will include the study abroad course.

Yontz provided a handout for the Beta Phi Mu membership invitation process. She requested feedback from us.

Sua mentioned that students have emailed her regarding 5.5 week summer school sessions. The summer course offerings will be finalized in January.

Dotson reminded everyone of the Dean’s Open House 11:30 am -1:00 pm.

Respectfully submitted,
B. Strecker