MLS Program Meeting Minutes  
February 6, 2017  
1:00-3:00 p.m.  
Ragsdale 211

Present: Drs. Kaye Dotson, Barbara Marson, Jami Jones, Lou Sua, Al Jones, Elaine Yontz, John Harer, & Beth Strecker

Dotson called the meeting to order.

The minutes of the December 2016 meeting, taken by Strecker, were approved with suggested changes.

Sua shared that spring enrollment numbers were low. The program has 36 potential candidates, but the new process is slow and applicants are missing paperwork. The deadline for admissions is July 31 for the fall semester. Sua and Dotson met with Graduate Admissions about the process. We have the ability to track students and it was agreed that the Admissions Committee would serve as a contact. The group agreed that students admitted by exception should only take one course. An exception could be made based on individual circumstances.

Dotson shared that 2 grants were resubmitted to IMLS. Changes were made to include Global Awareness and Study Abroad. Marson mentioned that American Library in Paris is interested in having interns.

Yontz gave an update on the faculty search. The Search Committee has selected 5 candidates to interview.

Dotson shared report updates from the ALA and ALISE Statistical Report. J. Jones and Marson attended training sessions. Minor changes need to be made in assessments.

Dotson provided a handout with the online review course process and schedule. The deadline is the end of February and should be sent to Dotson via email. She also provided a list of lead instructors for each course.

Dotson provided a handout – Conference, Ads and Funding Requests for Spring-Fall 2017. Money is now available for recruiting and advertising. Dr. Glass needs justification for each of these.

Yontz shared course rotation. The Curriculum Change Package that includes changes in course numbers will be presented to the CEP today. The Prerequisite package will be sent to CTE next week.

The Curriculum Committee will meet next week to discuss Pirate Paths and updating 6042 catalog and objectives.
Harer mentioned that the Advisory Board will meet in the spring at Joyner Library. Letters were sent to current members to see if they wanted to remain on the board. Harer will send an Alumni Survey via the listserv. Once the survey is complete the results will be posted on the MLS webpage.

Harer provided handouts and information regarding scholarship and award winners. Deadline is March 15.

Harer made a motion to adjourn. Strecker seconded the motion. The motion carried unopposed. The meeting adjourned at 3:30 pm.

Respectfully submitted,
B. Strecker