MLS Program Meeting Minutes  
September 9, 2017  
1:00- 3:00 p.m.  
Ragsdale 211

Present: Drs. Kaye Dotson, Barbara Marson, Jami Jones, Lou Sua, Al Jones, Elaine Yontz, John Harer, Monica Colon-Aguirre, & Beth Strecker

Dotson called the meeting to order.

The minutes of the August meeting, taken by Harer, were approved with suggested changes.

Harer distributed a handout, showing members of the Advisory Board. They will meet November 4.

Yontz shared that the new curriculum process is now online through Curriculog. The new course numbers will be used spring semester. Notification will be sent to students. A handout was distributed with a list of suggested spring course offerings. Advising will begin on Oct. 23.

Marson reported that the Assessment Review Committee is reviewing the COE 2016-17 reports. Final changes will be made by December. The 2017-18 reports for each area will be due in May.

Marson will attend the first faculty training session led by the Office of Global Affairs to review procedures and become familiar with the Pirates Abroad website for the Paris Study Abroad initiative.

Dotson asked us all to contribute to the Biennial Report, which is due in February.

Dotson shared that the website is currently being updated and the handbook has been posted, as well as syllabi, minutes from meetings and faculty information.

Dotson distributed a handout showing the results of the recruitment survey. The two most valuable recruitment tools were: 1. Heard about the program from a friend or colleague, and 2. ECU website.

There was discussion on the attending the following recruitment events: NCSLMA, School Library Journal, Virginia Library Association, West Virginia Library Association, and NCLA. At NCSLMA we will meet for dinner after the reception with current students and alumni. Yontz will check on the attendance at the Beta Phi Mu Breakfast.

Sua and Dotson will work on new posters and bulletin boards.
Dotson mentioned that there are two office assistants available to help. Also the 2018-18 Weights and Goals is October 1.

Harer will schedule a meeting with the admissions committee to discuss the admission process.

Yontz suggested that we investigate whether there is support for International Faculty on Sabbatical. There is interest from a professor in Nigeria who specializes in school libraries. The group agreed that Dotson and Yontz should investigate this.

There was discussion of a New ALA Student Chapter President. Suggestions were given to J. Jones.

Sua suggested to the faculty that the commencement reception should be a coffee hour on December 15 from 2:30 until 4:00 pm. since commencement is at 5:00 pm.

Harer made a motion to adjourn. Sua seconded the motion. The motion carried unopposed. The meeting adjourned at 3:00 pm.

Respectfully submitted,
B. Strecker