Dotson called the meeting to order.

The minutes of the program meeting for January 16, 2018 were accepted, with a correction in the date.

The faculty voted on the following scholarship awards:
- Linda Haddock McRae scholarships ($2700 each) to Wendy Pearson and Maggie Skroski
- H.W. Wilson Foundation scholarship ($1850 each) to Theresa Quiner and Jennifer Woods
- Emily Boyce scholarship ($1250 each) to Kristin Bennett and Rebecca Lopez
- Outstanding Student Award ($100) to Chelsea Brantley

It was decided to let the Mildred Daniels Southwick Award roll over for next year. Heather Seibert was awarded a $5000 College of Education scholarship.

Dotson announced that Jennifer Woods is our student representative to the NCLA Student Relations Committee.

Colon-Aguirre, Dotson, and Yontz reported on the status of the three IMLS grant pre-proposals that have been submitted. Some minor corrections were necessary and completed. The three grants are still in the running: Information Needs of Spanish-speakers in the United States, National Leadership Community Anchors Research Grant, and Leaders for Public Libraries in Rural North Carolina, Virginia, and West Virginia.

Dotson reported that the ALA and ALISE reports have been submitted on schedule.

J. Jones reported that John Dunning, our ALA Student Chapter President, is coordinating a trip on April 6th to the N.C. State Archives. This trip will include two interviews with librarians in the field. She also expressed an interest in having the ALA Student Chapter next year to work on ideas or programs to improve speech delivery or advocacy skills for our students.

J. Jones gave an update on the AASL CAEP report. Preliminary data from the fall 2017 semester is being collected. Jones is beginning to review this data. The report will be completed by the spring 2019 deadline and will also incorporate data from summer and fall 2017 courses.

Yontz stated that the MLS Curriculum Committee had met before the MLS program meeting. She spoke briefly about the course revisions status and is hopeful that changes will be completed by the end of the spring semester. She indicated a need for a curriculum workshop. Dotson then
discussed when to have a program curriculum meeting. She will ask Glass about the date for the departmental retreat and possibly combine with that.

Harer reported that the new employer survey is awaiting IRB approval and will be sent after this. He plans on investigating whether we can add questions to the existing COE exit survey. A question about obtaining demographic information on MLS students came up. Marson will contact Mary Worthington to see if demographics are in existing bic reports.

Marson stated that the Paris Study Abroad course (LIBS 6903) for summer has eleven participants. She is working with the Global Affairs Office and STA Travel on flight and hotel arrangements.

Sua led a discussion of when students can march. If a student is finishing coursework in a summer session, he or she can march in the spring or fall semester, with the stipulation that the student is taking only one course during the summer.

After a discussion of the COE Graduate Recognition Ceremony scheduled for May 5 at 7:00 PM, the faculty decided to hold the reception for graduates in the front lobby of Ragsdale from 2:00 – 3:00.

The meeting was adjourned at approximately 3:30.

Respectfully submitted,
Barbara Marson