Dotson called the meeting to order at 1:30.

Dr. Scott Glass, Chair, Department of Interdisciplinary Professions, visited with the faculty. His remarks regarded conversations with COE Dean Grant Hayes. Those conversations included (a) enrollment strength of the library science program and the other programs in the department and (b) a concern about the use of adjuncts. It was noted that the library science program enrollment was seen as robust. Dr. Glass also discussed the preferred approach to hiring adjuncts.

The minutes of the April 18, 2018 meeting, taken by Harer:

1. Revisions: agreed to delete the page 2, third paragraph beginning “J. Jones need(s) some data for AASL”. A clarification regarding the information in this paragraph determined that its content was not needed.
2. Harer pointed out that it is crucial for committees and all other meetings that discuss improvements in the program, including curriculum, record in the minutes how data was used to make those improvements. He pointed to the first paragraph of the section “Curriculum” on page two as an example of where comments on use of data to make curriculum decisions was needed. Harer did not feel revisions to the current minutes were needed. J. Jones suggested that information gathered for the standards was a good source for data that could be used for decisions on improvements.
3. Yontz motioned that the minutes be approved as amended. Colon-Aguirre seconded. The minutes were approved.

Enrollments: Dotson projected enrollment data on the screen indicating the success of enrollment for the Fall term. 87 applications were submitted, 70 candidates with completed applications were admitted, three candidates with completed applications were not admitted, 60 admitted candidates enrolled in the first course (LIBS 6010), 10 admitted candidates were readmissions. Compared to the previous year, the 60 admissions who matriculated was down slightly, from 65 in 2017.

Summer events: Dotson described the summer events of note. These included:
   (1) the summer abroad to Paris course,
   (2) the Paris internships
   (3) the visiting scholar, Fadekemi Oyewusi, from Nigeria.
Dotson discussed the University’s initiative for an international/global focus, which the program faculty has felt is being met by the program. A. Jones suggested that the program mission be revised to reflect this international/global focus. Colon-Aguirre agreed to review and make
suggestions for a revised mission statement. Marson indicated that the American School in Paris would like to continue cooperating with the program for more internships.

Additionally, it was reported that A. Jones was awarded the 2018 RUSA History Section’s Genealogy/History Achievement Award at the 2018 annual ALA conference. Additionally, Yontz is now the President of the Beta Phi Mu, the International Library and Information Studies Honor Society.

**Visiting Scholar:** Yontz described the efforts to bring Dr. Fadekemi Oyewusi, a member of the faculty at the University of Ibadan in Nigeria, to ECU as a visiting scholar for the program. Dr. Oyewusi’s expertise is in school librarianship. She will join the library science faculty for one academic year and will teach one course per Fall and Spring semester, by special permission by the COE Dean, Dr. Grant Hayes. Yontz also recounted the travails Dr. Oyewusi experienced on traveling to the U.S., and information on her daughter and her school choice.

**Fall Courses and related issues:** The Fall course issues include:

- An increasing demand for an archives course offering has been noted. Harer described past efforts and, briefly, the course that was developed by Arthur Carlson, former archivist for the Joyner Library at ECU. It was agreed that this course should be offered as soon as possible, maybe in the Spring term. It was agreed that there was a need to promote this course for student enrollment and faculty to teach it. Dotson asked the faculty to make suggestions on a possible instructor.

- Dotson reported that this Fall term’s adjuncts were: Sedley Abercrombie, Ellen Bryson, Joanne Gerikos, Gail Munde, and Beth Strecker. A discussion ensued concerning adjunct coverage of LIBS 4950, given the earlier discussion of the COE’s concern for hiring adjuncts. Yontz suggested that one solution would be to limit enrollments in LIBS 4950 to education majors.

**AASL Report Efforts:** J. Jones reported on the progress for the CAEP/AASL recognition report. She reminded the faculty to submit their faculty information and the form to report this was sent out via a recent email. In the first draft of the report, Marson and J. Jones are working on the issue of Praxis scores and assessment issues. J. Jones indicated that there is good progress on completing the report. Dotson asked J. Jones to submit the report draft to the Blackboard Self-Study site.

**Planning for the 2022 ALA reaccreditation effort:** Dotson said that one standard in each of the next five meetings will be discussed, beginning with Standard I in the September meeting. Using the Standard II on Blackboard, Dotson gave examples of what will be needed for each standard, such as the kinds of documentation, and including the biennial reports. Dotson also passed out a copy of a print version of a Power Point presentation produced by ALA giving information on each accreditation standard. Other discussions were:

- The time frame for the next accreditation review was clarified. It was noted that the program presentation will need to be completed in Fall 2021, necessitating efforts beginning in 2020 or early 2021.
• Harer told the faculty that he is planning to prepare an alumni survey for distribution late this Fall term.
• Yontz briefly discussed Standard II, Colon-Aguirre briefly discussed Standard III, J. Jones briefly discussed Standard IV, and A. Jones briefly discussed Standard V.
• Dotson and Harer agreed to provide an overview of Standard I at the next program meeting.

Program Housekeeping: Marson reported on recent updates to the web page, including finding and fixing broken links. She asked the faculty to send a current syllabi for inclusion on the web site. A short discussion ensued about the changes made to the pictures in the upper banner of the front page, and it was noted that the new photos included more diversity.

Dotson reported that the boards for program award plaques have been removed in order to update them. They were outdated and more award plaques from recent years were needed. She also mentioned that the poster showing the faculty of the Counselor Education program has been removed, resulting in the wall space in the library science office area dedicated only to library science posters and awards.

Committee assignments: The committee assignments for the 2018-2019 academic year were determined, as follows:
• Curriculum committee: Colon-Aguirre will chair. Yontz will be a member.
• Admissions: Sua will chair. Dotson will be a member
• Scholarships: Harer will chair. A. Jones and Dotson will be members
• Assessment: Harer will chair. J. Jones and Marson will be members
• ALA Student Chapter: J. Jones will be the chapter adviser
• Social committee: Sua will chair
• Web page: Marson will coordinate web page efforts

Miscellaneous: Dotson encouraged faulty to attend the College of Education’s Scholarship Ceremony to be held Friday, August 24, 2018 beginning at 5:30 p.m. There will be a library science faculty get together following the ceremony.

The meeting adjourned at 3:30 p.m.

Respectfully submitted by: John B. Harer
August 22, 2018