Master of Library Science Program
Program Meeting Minutes
January 16, 2019
10:00 – 11:30 a.m., Ragsdale 211

Present: Drs. Monica Colon-Aguirre, Kaye Dotson, John Harer, Al Jones, Barbara Marson, Fadekemi Oyewusi,

Kaye called the meeting to order. The minutes of the December 5, 2018 meeting were approved with corrections.

Kaye reported on the progress of the fixed-term faculty search, stating that the search had been narrowed from six applicants to two candidates who visited the campus. A position offer has been made, but is not finalized yet.

Monica reported on the tenure-track search. She stated that there were many applications that have been narrowed down to a list of 16. Phone interviews will begin on January 17, with eleven scheduled to date.

Monica presented an overview of ALA Standard III in preparation for our re-accreditation efforts. She has created a table with faculty and their areas of expertise matched to MLS goals and objectives. The plan is to write an introductory paragraph for each section of the standard. This format was recommended to everyone. Kaye reminded faculty to continually update their respective standards on the Blackboard site and to contact Monica if they see any corrections for the information currently posted. There was also a reminder to send Monica an updated list of publications and professional organizations.

Al discussed his training with IPAR and that this office can assist with the collection of data for the ALA report. Elaine suggested that we request that IPAR provide aggregate data for the student evaluation section. Barbara reminded everyone that a copy of our initial ALA program presentation is on the program website.

John reported for the assessment committee and reminded faculty to send him any changes that have been made to a course or assignment based on student feedback. He also reported on the results of the alumni survey, which is attached. The internship and reference courses had the highest scores. With 51 respondents to the survey, 75.5% indicated that they were employed as a professional librarian, with 66.6% in school libraries.

Monica reported on the MLS curriculum package. It is complete in Curriculog and should make it to the next Graduate Curriculum Committee meeting on February 6.

Barbara reported that Jami has completed the bulk of the CAEP report, with Barbara currently finalizing the portfolio portion. It will be uploaded in February 2019.

Barbara and Kaye reported that we will have two interns at the American Library in Paris (ALP) in 2019. Olivia Bowman will work during the month of March and Caitlyn Dalzell will intern from mid-May to mid-June. Bojan Kupirovic, Assistant Collections Librarian at ALP, has been in contact with Barbara and the two interns have been approved.
Barbara reported that the status of the Florence Study Abroad will depend on all applicants completing the application procedures. The deadline is January 31.

Kaye cautioned the faculty to be vigilant and accurate with student advising. She also stated that she is working on the summer schedule.

The meeting was adjourned at approximately 11:40.

Respectively submitted,
Barbara Marson