Master of Library Science Program Meeting  
August 20, 2019  
218 Ragsdale  
10:00 a.m. –11:30 a.m.

Attendees: Dr. Rita Soulen, Dr. Barbara Marson, Dr. Lou Sua, Dr. Mónica Colón-Aguirre, Dr. Africa Hands, Dr. Kaye Dotson, Dr. Al Jones, Ms. Laura Mangum, Dr. Kawanna Bright

I. Welcome
   a. Introduce New Faculty
   b. Welcome Back Visiting Scholar: Dr. Fadekemi Oyewusi

II. Program meeting news/information
   a. Approval of Minutes  
      Barbara moved motion to approve minutes. Lou seconded it. Motion moved unanimous
   b. Enrollment Status and Admissions – Lou informed that as of today the program has 231 students enrolled, which is down from last year. At this point, 54 students are registered in LIBS 6010, 72 were admitted and five (5) did not accept or chose to go to other programs.
   c. Orientation Response – The new faculty members completed the university New Faculty Orientation, they will also have additional orientation/mentorship sessions which are organized by Dr. Vivian Mott and take place approximately once a month during their first year in the College.
   d. Summer Events:
      i. Study Abroad – Barbara lead this year’s study abroad in Florence, Italy. There were eight (8) students enrolled (2 from UNCG). The students had the opportunity to visit seven (7) libraries and their final deliverable was a paper.
      ii. International Internships – There is one more opening for an intern at the American Library in Paris. There is a student who might be able to start the internship in November
      iii. Conferences

III. Fall course offerings
   a. Review of what is offered – The course rotation needs some revision. There is also a need to go over the curricular changes during the retreat. The archives course, which is still listed under the 6903 temporary number was offered last spring (’19) and was quite popular among students. The group agreed that the course should be offered again. Kaye points out that it might be a good idea to offer it in fall of ’20 instead of spring of ’20 in order to build up more interest from academic and public library students.
   b. Adjunct Faculty – This semester the adjunct faculty are: Bryson, Strecker, Abercrombie, and Munde. All except for Strecker are assigned to teach the undergraduate course.
   c. On other notes related to teaching and advising, the faculty discussed the possibility of creating a spreadsheet with all students with information about current employment, courses taken, current courses and courses they plan to take.
      Lou mentioned that the new faculty need to be cleared to serve as academic advisors and start getting advisees as soon as possible, a process done through Dr. Scott Glass. The need this year
is imperative since with the retirement of Jami Jones, John Harer and Elaine Yontz, there are currently three (3) sets of students without advisors.

IV. AASL
   a. CAEP (Council for the Accreditation for Educator Preparation) report submitted in spring and reviewed by ALA & AASL reviewers - passed with flying colors

V. ALA: Planning & Data Collection: First Draft of Biennial Sections Due by September 30
   a. Standard I.
   b. Standard II.
   c. Standard III.
   d. Standard IV.
   e. Standard V.
      The drafts for each section should be around 2 pages long, since the biennial report is a maximum of 10 pages long. There is more space for additional and supporting evidence in the Appendix section of the report, but the narrative portion is brief. The biennial report is due on September.
      Some faculty members need to be added to the Blackboard page for the report, since the new faculty received temporary links for their work with the report during the summer and those links expired when the summer semester finished.

VI. Program Housekeeping
   a. Webpage Updates: Send all minutes/revisions, etc. to Barbara and/or Laura
   b. Update syllabi: Send copies to Toni Tucker (also post copy under Curriculum on the ALA accreditation Blackboard page)
   c. Program Bulletin Boards & Posters – the bulletin boards need some refreshing. Rita has agreed to work on the bulletin board in front of Kaye’s office.
   d. Update Award Plaques

VII. Program Assignments & Committees
   The new assignments to committees for this year are as follows:
   a. Curriculum – Barbara Marson (Chair), Rita Soulen, Kawanna Bright, Lou Sua
   b. Admissions – Lou Sua (Chair), Laura Mangum, Kaye Dotson
   c. Scholarships & Awards – Kaye Dotson (Chair), Al Jones
   d. Assessment – Barbara Marson (Chair), Africa Hands, Kaye Dotson
   e. ALA Student Chapter - Mónica Colón-Aguirre and Fadekemi Oyewusi (Co-chairs)
   f. Beta Phi Mu – Al Jones and Kawanna Bright
   g. Social – Lou Sua, Laura Mangum
   h. Webpage & Social Media – Barbara Marson (Chair) and Laura Mangum

VIII. Discussions/news
   a. Rock Springs Scholar/Donor Recognition August 23, 2019 - 5:00
   b. Program Dinner – Discuss/ Plan Dinner to follow Scholar Recognition

Meeting adjourned at 11:35am

Minutes submitted by Dr. Mónica Colón-Aguirre