Master of Library Science Program
Program Meeting Agenda
December 3, 2019
10:00 p.m. – 11:30 p.m.: ROOM: 218

Attendees: Rita Soulen, Africa Hands, Kawanna Bright, Lou Sua, Kaye Dotson, Laura Mangum, Mónica Colón-Aguirre, Al Jones.

The meeting was called to order at 10:02 am.

I. Welcome

II. Program meeting news/information
   a. Approval of minutes – Africa made motion to accept the minutes with corrections. Rita seconded the motion.

III. ALA Student Book Drive
   a. Collection of Books - Mónica reported that the drop off point is here in Toni’s office. Toni is keeping up with the number of donations but not the titles. The plans for distribution is what is needed to be clarified. Kaye suggested talking to Alan Gettry. Rita offered to take them to the ECU Community School. Africa suggested having a student take them offer so that students take ownership of the ALA student chapter. Kaye stated the accreditation committee wants to see students doing things. Because we are an online program, we must work hard to show student involvement. Al asked if there are grade restrictions for the books. Monica stated the books need to be K-6 books.

IV. Advisory Board
   a. Kaye reported on the Advisory Board meeting. Monica asked who invited Don Davis, the senator. Kaye stated that she invited him. Kaye stated she was pleased with the turn out to the meeting. Al made a suggestion that we make a document that has all the suggestions from the board members that shows that we followed up on these suggestions. Laura suggested keeping the Advisory Board suggestions on our monthly faculty agenda and at the next faculty meeting divide the suggestions and then report on the progress towards those suggestions.

V. Program Reports & Updates
   a. ALA/AASL/CAEP School Librarian Preparation Standards- Rita
i. Rita reported on the new AASL standards that were published. She has this as an alternate text for her courses. She suggested discussing if we want to make the standards a required text because they will use it throughout the rest of their coursework. She also showed the pamphlet on the standards and reviewed the standard parts. Lou stated that the AASL standards should be listed as a text in all our core courses because 85% of our students are school librarians. Rita added that Public librarians need to be aware of the standards because of their work with students in homework and schoolwork projects. Rita said since they changed the children’s program standards, then they released a document outlining what we need to be teaching school MLS graduate students. We have two years to address these new standards. Rita is going to a training in mid-winter. Rita said by summer we need to begin making changes in the courses. The CAPE standards are the objectives for your courses, your rubrics, and Taskstream. Kaye said she will investigate getting a copy for all the faculty.

b. Curriculum Report—Barbara

i. Rita read Barbara’s notes. Item one on their agenda for spring. The course rotation for summer. Kaye stated we are teaching the courses in the summer in the course rotation and we are teaching in the 5-week summer session. Item two Curriculog is........ Item three investing certificate for Social work and Health Sciences. Kaye suggested finding out what surveys have already been done related to these certificates. Kaye suggested planning a curriculum retreat because we haven’t done a retreat in a while. The retreat invited the input from our state holders. Kawanna stated that we need to be doing surveys every year and we need something in place to make sure surveys are completed each year. Rita asked Kaye if there’s a timeframe for the curriculum retreat. Kaye suggested April. Kaye also said to invite students. Africa asked if we have their answers through a survey do, we need to invite students. Kaye said survey answers would be enough. Kawanna suggested an alternative, doing focused groups on a separate day. Africa ask would this require an IRB? Africa also suggested that this discussion needs to be focused. Rita said they will take this back to the committee for planning.
ii. Kawanna reported on the progress on changing Areas of focus to Concentrations. The process said the progress is moving along well. It is moving through the different people for approval. Kawanna predicts that this process will be finalized by February.

c. Admissions- Lou

i. Currently 19 people have been admitted. We need 11 more people admitted to replace the number who are graduating. Lou stated we must have as many people coming in that are graduating in the Fall and Spring. We have 30-31 graduating in Fall and about 34 graduating in Spring. Our numbers are done a lot, though numbers are done across east campus. Lou also said we need to go back to our recruitment plan because we haven’t been to as many places as we have been in the past. Lou is admitting everyone up until the end of December, then Laura will take over admitting students.

d. WISE consortium update -

i. Laura reported on the update with the WISE consortium.

e. Kaye asked is everyone set for Spring in Canvas. Everyone reported that they are already.

VI. Discussions/news

   a. Graduation: Reception & Program Marshall

      i. Al is the marshal for graduation. Lou reported on the reception which is being held in the gallery in Joyner Library. We have 70 people who have RSVPed.

   b. Summer Course Offerings & Advising Issues

      i. Kaye stated if you don’t want to teach in the summer just let her know.

         Everything on the course rotation will be taught this summer along with some electives. Lou said we need to also look at what we will teach in the Fall.

Next faculty meeting will be January 14th.

The meeting adjourned at 11:22am.

Minutes submitted by Laura Mangum.